**Pierce County Fire Chiefs’ Association**

**Business Meeting Minutes**

**November 6, 2014**

1. **Call to Order**

President Wright called the Pierce County Fire Chiefs’ Association meeting to order at 9:00 a.m. at West Pierce Fire & Rescue, Station 21 located at 5000 Steilacoom Blvd SW, Lakewood, WA. The following were present:

 James Elways, JBLM Kenneth Rhault, JBLM

 Don Forbes, JBLM Pat McElligott, Tacoma FD

 Jim Sharp, WPFR Mitch Sagers, WPFR

 Paul Tinsley, WPFR Karl Roth, WPFR

 Eric Norton, WPFR Bill Barber, WPFR

 Dan Rankin, WPFR Gary McVay, WPFR

 Jay Sumerlin, WPFR John Burgess, GHFMO

 Eric Watson, GHFMO Steve Nixon, GHFMO

 Tom Sutich, GHFMO Keith Wright, CPFR

 Baron Banks, CPFR Judy Murphy, CPFR

 Bob Vellias, SPFR Chris Grant, SPFR

 Ryan Baskett, GFR Todd Jensen, GFR

 Steve Richards, GFR Jerry Thorson, EPFR

 Warner Webb, PCFPB Denise Menge, Recorder

1. **Flag Salute**

Chief Sharp led the flag salute and welcomed everyone to WPFR.

President Wright stated he has to leave at 10:10 this morning and VP Sagers will take over at that time.

1. **Approval of Minutes**

It was moved and seconded to approve the October 2, 2014 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Treasurer Ryan Baskett presented the Treasurer’s Report for October (copy attached). Beginning balance was $6,288.66, revenues of $0.14, no expenses, Ending balance of $6,288.80. EMS Account balance is $4,830.71 with revenues of $500.00 for an Ending Balance of $5,330.71 and a Grand Total Account Balance of $11,619.51. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED. Presented 2015 Proposed budget which has already been presented to the Executive Board. Went over 2014 proposed, 2014 Actual and 2015 proposed. Added a training line item for next year and put $2,000.00 in there since we have been sending people to conferences, etc. Any questions? It was moved by John Burgess and seconded by Eric Watson to approve the 2015 proposed budget as presented. MOTION CARRIED.

1. **Correspondence**

Thank you card from TPCC for sponsoring a table at their annual benefit dinner.

1. **Guest Speaker**

Vice President Mitch Sagers introduced and welcomed Teresa McCallion who is here to share about the East Pierce Fire & Rescue’s Sentimental Journeys program. It is a collaborative effort to provide one last trip somewhere special for hospice patients. Recently KOMO News did a story which was shared. Introduced some of the people part of the Foundation Board. Shared how the program got started, overview, etc. She is the Program Director and President of the EPFR Foundation. Other job is magazine editor/writer. It was in that capacity that she first heard about the Sentimental Journey program. A program for hospice patients that have difficulty getting out of their home, and have a place they want to go one last time. Started in Colorado by two paramedics who transported a patient from hospital to hospice facility. Use off duty paramedics and EMTs to transport patients. Once she heard about the program, she knew it was something she wanted to see started here. Commissioners and Chiefs were very supportive throughout the process. Had to figure out a funding mechanism due to the gifting of public funds issues, etc. The Foundation was created. Pilot project put together to develop protocols and training for FF’s – Colorado was helpful with helping get this set up and put together. Had to get approval from Commissioners, Chiefs, Medical Directors, Attorneys, Hospice Administration, and Foundation Board. February of this year transported their first patient. Firefighters in the training program came up with the idea of FF blankets that their volunteer association sells. How does it work? Patient selection, destinations, time frame – limit to a 5 hour window, geography, cost – varies. The Foundation reimburses the Fire District for fuel used, medical supplies, and pays for some of the things at the destination if applicable. Training – have about 20 firefighters trained. 3 hour training. Requirement is at least 1 paramedic and two others. Challenges for firefighters is it is a different mindset for them. Goal at work is to save a life, not the case in this situation. Compassionate presence. Can’t hide behind your machines or reports. They’re not there to fix anything. Logistics – patient selection, pre-trip process, paperwork for the trip, emergency procedures, post-trip. She goes on the trip, takes pictures, presents to the patient afterwards as well as have them complete a survey and evaluation. Benefit to the patient – therapeutic type category along with massage and aroma therapy. Nurses have told her that it’s something they value so much. Benefits to the Firefighters – improves their patient care skills, helps them to remember why they became a firefighter in the first place, get to be there on a “happy” occasion. EPFR Foundation is the way the program is funded – 501(c)(3) charity, community board with 14 members, initiatives. Run the program as well as assist the Fire District with safety education. Help fund hard costs of CPR programs EPFR is involved in. Fundraising – donations, fundraising events, grants. Starting to get some publicity in local papers. Future Plans – goal is to provide to hospice patients throughout Pierce County. Questions? Steve Nixon asked how many have been done so far? What kind of patient population? Teresa stated they are hoping for about 1 per month, right now about 1 every 3 months. There are currently 6-8 hospice patients in their jurisdiction. Will be interesting to see once Franciscan and Good Sam are brought on. Jerry Thorson shared from his point of view – they have done a tremendous job setting it up, very little impact to the Fire Department, brings in great PR and personally feels it fills a need to those reaching the end of their life. Business cards distributed – website: has an email address – or teresa@mccallion.biz. It does take a dedicated lead person to take this on. Approximately $5,000.00 a year to get started. Ryan Baskett stated that it is recommended we all start our own foundation, however, could there be another option of taking the one they already started and incorporating it into the PCFCA which would then open it up county-wide? Teresa stated that could be done, it would probably require a name change and directives sense it currently focuses on EPFR and their community. The Association thanked her for her presentation.

1. **Unfinished Business**
2. 2015 Meeting Sign Up. January March and May are still vacant. Tacoma to check about hosting the January meeting.
3. Mutual Aid Agreements – Keith passed that to Guy Allen to work with Attorney Quinn. A couple days ago received what drafted, will take it to the E Board and then to the January 8th meeting.
4. **New Business**

Nothing at this time.

**COMMITTEE REPORTS - Detailed:**

1. **Audit Committee - DORMANT**
2. **Banquet/Awards Committee**

Todd Jensen reported fliers have been sent out. In addition need to ask Association if any additional dignitaries to invite to the Banquet? Keith asked who was invited last year? Region 1 representative WA Fire Chiefs, PCFCA President, Recording Secretary and also take care of the Chaplain and their wife, Chuck Duffy was unable to attend last year, and the Quinn’s. The Committee will move forward with the current list. Denise sent out the Packer COY Award form as well as any Chief Officer retirements – please respond to her if any.

1. **Nominations Committee - DORMANT**
2. **UASI Committee**

Roger Edington no report.

1. **Emergency Management Committee**

Gary McVay reported with Bob Hudspeth no longer being with Eatonville Fire, the Zone Coordinator has been replaced by Bill Hash and Zane Gibson is the alternate.

1. **Impact/Mitigation Fee Committee**

Bob Vellias reported they will be meeting with comprehensive review with PALS in February to have impact fees recognized for the fire service.

1. **CISM Committee**

No representative present.

**DIVISION REPORTS - Detailed:**

1. **EMS**

Judy Murphy reported the biggest message is to get your flu shot. Been busy, conference earlier this week was well attended with 475 people and national speakers. Franciscan ACO Affiliation Agreement is being worked on. 5 patients given of high utilizers in diabetics and falls. Slow process to start, lots more to come. Expand out ACO work, Multicare developing an ACO and we’ll reach out to them as well. Thanked everyone for participation at conference.

Working on agreement for personnel to be allowed into ORs for intubations, etc. Been working on a contract and will be taking it to Attorney Quinn to review.

Divert committee meeting on Tuesday. Slowly creeping up. As low as ½ of a percent, up to 6 or 7%, a lot of it is psychiatric patients, etc. Have met with a group of agencies. December 26th ED Boarding is unconstitutional. Have to take them, but can’t keep them. Will see what happens.

Ebola update in PC – 1 patient currently being monitored by health department, doing relief work and been back for over 2 weeks and no symptoms. Air Force monitoring their own – total of 6 in WA. 1 in Country that is sick with it in NY. Still have daily conference calls. Hospitals still have not picked their designated facility. Franciscan is leaning towards Harrison, Multicare leaning towards TG. Harborview has said they will, but they are more regional. A lot of work to put together scenario based protocols. Premise history on monitored patients. Developed plan for PPE – Jay Sumerlin, Golliet and other haz mat techs have gotten together and put together PPE donning and doffing training. Will start rolling that out next week. Vehicles, County-wide looked at- Rural Metro and AMR will have their own vehicles, Tacoma, CPFR and Gig Harbor. Hoping to find the best way to get the rig to the patient. Suggest have the BCs talk to each other and work out if they come and get it or if we take it to them, etc. Lots more to come. Todd Jensen stated there are decon plans being worked on as well. Encouraging everyone to buy into the same plan, don’t have to. Not time critical patients – essentially not doing any treatment on them, not starting IV’s, not giving oxygen, etc. There are 40 states now that are monitoring patients. It’s a virus. Beginning = headache and fever not really contagious – in wet phase = diahrrea and vomiting up to 15-16 liters loss per day. 3 biggies are Sierre Leon, Liberia, Guinuea. Garry Olson asked if it would be a BLS or ALS transport? Judy stated it would essentially by BLS since not really doing anything other than getting them where they need to be.

**16 A. Metro Training**

Jay Sumerlin reported there have been some changes to the Metro Group – revamped the entire style – changed to Quarterly training, MCO style. Using Blue card as most of the County agencies are using Blue Card and will be running these with that. Starting in first quarter of next year. Nothing the rest of this year as started the process of building the scenarios – WPFR, CPFR and Tacoma. ARFF training prop at state is down, JBLM has offered to take that on. PCHIT members adopted new curriculum for all HM technicians. Quarterly training done through Target Solutions. Quarterly training will be skill based.

**16 B. Training – TEW Training/Exercise**

Gary McVay reported they meet again next week. Still need applications for training opportunities. Narrowed scope a little so get the most bang for the buck regionally. If have an idea, let know and can work with you.

**16 C. Training – TEW Equipment**

Mitch reported they met and vetted the projects, ranked and list submitted to regional council that met on the 27th and will be reaching out for clarifications on requests. Report out on December 3rd. $75,000 kicked in by the State.

1. **Fire and Life Safety**

No representative present.

1. **Logistics**

No representative present.

1. **Operations**

Todd Jensen reported they haven’t met yet. Tac Ops book and guides associated with are being finished up to be presented.

1. **Volunteer Services**

No representative present.

1. **Good of the Order**

Nothing at this time.

1. **Adjournment**

There being no further business, the meeting adjourned at 10:15 a.m.

Submitted by:

Denise Menge,

Recording Secretary

**2015 Meeting Schedule:**

January 8, 2015 General - <OPEN>

February 5, 2015 Business - Graham Fire & Rescue

March 5, 2015 General - <OPEN>

April 2, 2015 Business – Orting Valley Fire & Rescue

May 7, 2015 General – Browns/Dash Point

June 4, 2015 Business – East Pierce Fire & Rescue

July 2, 2015 NO MEETING

August 6, 2015 NO MEETING

September 3, 2015 Business - Central Pierce Fire & Rescue

October 1, 2015 General - Gig Harbor Fire & Medic One

November 5, 2015 Business - West Pierce Fire & Rescue

December 3, 2015 NO MEETING – ANNUAL BANQUET